



Student Application Form



Requirements for Water College Successful Course Completion

The following items are requirements for successfully completing a Water College Course of Instruction:

- ✓ Completion of Student Application Form, before entering first course session.
- ✓ Each student must sign-in and sign-out on the attendance form provided, each time class meets. If a student attends a class meeting but does not sign-in and/or sign-out they will be considered absent. Proper identification is required.
- ✓ The work each student performs must be his/her own. No cheating.
- ✓ Homework assignments may be part of the learning experience. Homework participation can only help the student's standing at the end of each course.
- ✓ Class participation is strongly encouraged.
- ✓ In order to successfully complete this course of instruction, a Course Evaluation Form **MUST** be completed.
- ✓ Attendance is mandatory. In order to receive the maximum amount of CEUs, an attendee must attend 100% of eligible contact hours. Partial CEU credit will be calculated and issued if the student attends no less than 90% of the training time. If a student misses more than 10% of training time, student has the option to request Contact Hours (no CEUs will be administered).
- ✓ The California Nevada Section, American Water Works Association has a stringent confidentiality policy. Information about each student is not shared without a current Consent to Release Information Form is completed and an original signature is available (see Sections III and IV).
- ✓ Each student must successfully demonstrate their understanding of the material and information covered in this course through a final exam, with a score of at least **70%**.
- ✓ Failure to follow any of these requirements will result in a NO PASS grade for this course. A NO PASS grade is *not* eligible for C.E.U. credits. In lieu of a C.E.U. certificate and upon request by the student a contact hour certificate may be issued for instructional time received from course.
- ✓ Threatening, inappropriate or abusive behavior toward the instructor, fellow students or CA-NV-AWWA staff will not be tolerated. Student will immediately be dismissed for any behavior of this kind and will be prosecuted to the fullest extent of the law.

Course Registration

Course Title:

Course Date:

Course Location:

Student Information

1. Legal Name: _____
Last First Middle

2. Social Security Number xxx-xx-_____ (Please list only last four digits for identification purposes)

3. Mailing Address: _____
Street City State Zip

4. Employer Name: _____

5. Employer Mailing Address: _____
Street City State Zip

6. Job Title: _____

7. Home Phone () _____ Business Phone () _____

8. Email Address: _____ (Complete Back Side)

Education

	Institution Name	Years Attended	Subjects Studied/ Degree Earned
High School			
College			
Graduate			
Trade School			

Water Related Courses

*Does not need to be completed if you are registering for an Introduction Course.

Institution Name:	Course taken	Year Completed

By signing below I have read and understand the requirements for successful course completion and certify under penalty of perjury that to the best of my knowledge all of the above statements are correct and complete. I also understand that willful omission or falsification of information may result in a loss of units earned from the CA-NV AWWA.

Signature: _____ **Date:** _____



PLEASE KEEP THIS PAGE FOR YOUR RECORDS!



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