

CA-NV SECTION of the AMERICAN WATER WORKS ASSOCIATION
[Operators] Division
2018 Annual [Meter] Committee Report

MISSION: *INSERT MISSION*

LEADERSHIP/SUCCESSION PLANNING

Chair	Vice Chair	Secretary	Members	YP Members (estimate)
Michele Harvey	Todd Artrip	Jeff Beckett	100	5

How will any leadership vacancies or low number (<10) of committee members be addressed?

As an officer or delegate decides to transition, the Northern and Southern CA-NV delegates and other officers are offered the opportunity. Then, a call to the committee roster via email is made for nominations. If there are multiple nominees, then Pole Creator will be used for on-line voting.

MEETINGS

List meetings (including calls) over the past year plus next planned. Agenda emailed a week before meeting? Minutes posted 1 month after meeting?

Date	Location	Purpose	Agenda	Minutes
10/23/17	Reno, NV	AFC17	[Yes]	[Yes]
1/29/18	Ripon, CA	Winter Meter Committee Meeting	[Yes]	[No]
8/21/18	Burbank, CA	Summer Meter Committee Meeting	[Yes]	[Finalizing]
10/22/18	Rancho Mirage, CA	AFC18	[In Progress]	[Planned]

It's been a struggle to get the minutes out within one month. For our Winter meeting, the secretary could not attend and a committee member agreed to take the lead, but has yet to deliver. The Chair is working with the Secretary to ensure minutes are sent one week in advance of meeting and minutes are posted one month after. If the Secretary is not available to attend the meeting, the Vice Chair or Delegate will be responsible, not a member.

WORK PLAN/ACCOMPLISHMENTS

All committees should produce multiple deliverables to CA-NV Section membership each year. Deliverables include: conference sessions, Source Magazine articles, manuals, minutes, etc. Please list your committee accomplishments over the past year plus planned deliverables over the next three years.

CERTIFICATION: For the first time, the committee has delivered CEU training at our 2018 Winter Meeting. At each meeting, we're taking suggestions for CEU courses for the meter technical program as well as our off-conference meetings. In 2019, our Winter (January) & Summer (August) meetings will include a CEU course.

CONFERENCE/TECHNICAL PROGRAMS: Every conference the committee has had a full-day technical program. As many of the submitted courses were desired by multiple committee's technical programs, the meter committee lead the organization of the overlap and made the decision to have a half day meter technical program and share a half day program with the Water Management & Efficiency committee

EDUCATION: See certification section

GOVERNMENT AFFAIRS: Along with Sue Mosburg, the meter committee has been extremely active with providing technical information through Rosalie Thompson on AB 3206 on meter testing and accuracy.

MEMBER ENGAGEMENT & DEVELOPMENT [Student Chapters and Women's Networking??]

Awards: In 2019, the committee would like to encourage the members to submit nominees for operator of the year.

Source Magazine/Other publications: In 2018, the committee encouraged Helix Water District to submit an article for Source Magazine which was published.

Website/Social Media: Expansion of the committee's website is in progress including committee announcements, publication of meeting agendas/minutes and links to resources.

Young Professionals: Do each of your committees have multiple YP members? What measures are in place to continually foster and maintain YP participation? The committee leadership is working on a plan for 2019.

PHILANTHROPY (CEC, Scholarships, and WFP): No current plans

MANUALS/OTHER: No current plans

ORGANIZATIONAL EFFECTIVENESS: In an effort to be efficient with volunteer and staff resources, Divisions ask each Committee to assess itself on a continual basis. Does your committee name and mission accurately reflect your work? Does your committees have assigned deliverables?

The name and mission statement is relevant; Our four meetings per year drives our deliverables.

ORGANIZATIONAL SUPPORT: How can the Division or staff assist you in accomplishing your work plan (resources, information, procedures, training, website...)?

Division: _____

Staff: Website development

Budget Request: Was a budget requested submitted by August 15th? **[No]** If so, what? _____

OTHER FEEDBACK: _____

Submit to Armando Apodaca (aapodaca@ca-nv-awwa.org) and Division Chair by October 1st.