

CA-NV SECTION of the AMERICAN WATER WORKS ASSOCIATION
2018 ANNUAL-AFC Operator Division Report

MISSION: To advance and disseminate knowledge tending to improve water utility practices by educating, providing best practices and resources to operators. *This mission statement could be updated to better reflect all of the Committees in the Division.*

LEADERSHIP/SUCCESSION PLANNING

Operators Division	Chair	Vice Chair	Secretary	Members
	Bill Cardinal	Robert Janowski	Steve Twitchell	19

How will leadership vacancies or low number of committee members be addressed? Ongoing recruitment during conferences and outside of conference activities

How are upcoming division and committee leadership vacancy appointments being addressed? We are not currently having problems with vacant seats at this time. As seats become vacant they are being recruited.

MEETINGS

List meetings (including calls) over the past year plus next planned. Agenda emailed a week before meeting? Minutes posted 1 month after meeting?

Date	Location	Purpose	Agenda	Minutes
5/xx/17	Reno, NV	AFC17	Yes	No
10/22/18	Rancho Mirage, CA	AFC18	Yes	No

WORK PLAN/ACCOMPLISHMENTS

All committees should produce multiple deliverables to CA-NV Section membership each year. Deliverables include: conference sessions, Source Magazine articles, manuals, minutes, etc. Please list your committee accomplishments over the past year plus planned deliverables over the next three years.

CERTIFICATION: N/A

CONFERENCE/TECHNICAL PROGRAMS: The Operators Division supports the development of sessions for each conference. The division does not have it's own tracts or sessions.

EDUCATION: Support is given to the Spring and Fall educational events.

GOVERNMENT AFFAIRS: N/A, Only votes on the Board floor.

MEMBER ENGAGEMENT & DEVELOPMENT: No

Awards: The Operator Division solicits awards with the Operators Committee to be awarded during the AFC. Typically awards have been selected within two months of the conference date.

Source Magazine/Other Publication: No

Website/Social Media: Ongoing updates for Division and Committees. Occasional posts to Face book.

Young Professionals: Do each of your committees have multiple YP members? What measures are in place to continually foster and maintain YP participation? No.

PHILANTHROPY (CEC, Scholarships, and WFP): No

MANUALS/OTHER: No

ORGANIZATIONAL EFFECTIVENESS: In an effort to be efficient with volunteer and staff resources, Trustees ask each Division to assess itself and its committees on a continual basis. Do committee names and missions accurately reflect their work? Is leadership effective? Do all committees have assigned deliverables? The operator Division has been a moving target as of late. The title does not reflect all of the committees in the Division. This can be further accessed. This first question is a moving target based on the current membership of the Committees and what is relevant to them. Leadership is weak and is building in the Backflow and Small Systems committees. I will access the meetings at the AFC and determine needs. Deliverables are determined by the makeup of each committee and the membership. Many things will drive additional deliverables, The operator Division is partially made up of competitions, this makes deliverables continual and easy to project. The other committees have routine deliverables and routinely produce as anticipated.

ORGANIZATIONAL SUPPORT: How can Trustees or staff assist you in accomplishing your work plan?

Trustees: Better communication after meetings and conferences.

Staff: A list of the Section contacts given to the membership and the job descriptions. The membership needs to know who to contact for the assistance needed.

Budget Request: Was a budget requested submitted by August 15th? No If so, what?

OTHER FEEDBACK: I missed the ASC so I am bit behind on how the committees are doing. I had good reports from the Vice Chair of the Operator Division and some of the committees.

Submit to Armando Apodaca (aapodaca@ca-nv-awwa.org) and Trustee Liaison by October 8th for AFC Board Meeting and two weeks before ASC Board Meeting.