

CA-NV SECTION of the AMERICAN WATER WORKS ASSOCIATION

2018 ANNUAL [Utility Management](#) Division Report

MISSION: *INSERT MISSION – Didn't find anything on website.*

LEADERSHIP/SUCCESSION PLANNING

Division/Committee	Chair	Vice Chair	Secret ary	Members
Chair	James Wollbrinck			
Secretary	Benjamin Stewart			
Trustees	David Rexing			
Member	Sita Ramakrishnan (Retired)			

How will leadership vacancies or low number of committee members be addressed?

There is no viable plan at this time. Several committees are struggling, and those committees will need to be built up before the Division has enough qualified/active people able to move into Division Leadership positions.

How are upcoming division and committee leadership vacancy appointments being addressed?

Committees are actively looking for new members and members that can move into leadership positions.

MEETINGS

List meetings (including calls) over the past year plus next planned. Agenda emailed a week before meeting? Minutes posted 1 month after meeting?

Date	Location	Purpose	Agenda	Minutes
Last W each Month	Call sponsored by SJW	Help keep committees on track for conference planning	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
			<input type="checkbox"/> Yes/ <input type="checkbox"/> No	<input type="checkbox"/> Yes/ <input type="checkbox"/> No
			<input type="checkbox"/> Yes/ <input type="checkbox"/> No	<input type="checkbox"/> Yes/ <input type="checkbox"/> No
			<input type="checkbox"/> Yes/ <input type="checkbox"/> No	<input type="checkbox"/> Yes/ <input type="checkbox"/> No

WORK PLAN/ACCOMPLISHMENTS

All committees should produce multiple deliverables to CA-NV Section membership each year. Deliverables include: conference sessions, Source Magazine articles, manuals, minutes, etc. Please list your committee accomplishments over the past year plus planned deliverables over the next three years.

CERTIFICATION:

Several of the committees have been working hard on many fronts. Their reports itemize the accomplishments.

CONFERENCE/TECHNICAL PROGRAMS:

Several programs are in place or in the early stages for future conferences. The section could help with this work by doing two things. First, get the app working at least 3 weeks before the conference. If sessions may change, don't populate that section; but get the app out so we can use it to network and promote our sessions and work to partner with other Divisions/Committees. Second, you've done an excellent job of future planning for locations, now we could use the Conference "Theme" identified before the abstract submission starts, so we can help coordinate our sessions to the conference theme.

EDUCATION:

Several Committees are working on training opportunities. Most notably New Technology, SEP and Environmental

GOVERNMENT AFFAIRS:

These two items should be followed by Government affairs:

-America's Water Infrastructure Act

-EPA's Risk Management Plan

EHS- [CA-NV AWWA BMP Manual](#)

MEMBER ENGAGEMENT & DEVELOPMENT [Student Chapters and Women's Networking?]

Awards:

Spell out awards that your committees should nominate people and/or make selections. Specify associated deadlines.

SOURCE MAGAZINE/OTHER PUBLICATION:

SJW submitted an article based on interview with our existing and previous intern and tips on how to improve your chances on hiring the proper intern

WEBSITE/SOCIAL MEDIA:

What was/will be posted or removed?

YOUNG PROFESSIONALS: Do each of your committees have multiple YP members? What measures are in place to continually foster and maintain YP participation?

CalWARN Water Sector Specific Position (WSSP); continues to work towards further development of this position and training more Utilities and Emergency Managers to fill the positions.

PHILANTHROPY (CEC, Scholarships, and WFP):

MANUALS/OTHER:

ORGANIZATIONAL EFFECTIVENESS: In an effort to be efficient with volunteer and staff resources, Trustees ask each Division to assess itself and its committees on a continual basis. Do committee names and missions accurately reflect their work? Is leadership effective? Do all committees have assigned deliverables?

ORGANIZATIONAL SUPPORT: How can Trustees or staff assist you in accomplishing your work plan? Trustees:

Submit to Armando Apodaca (aapodaca@ca-nv-awwa.org) and Trustee Liaison by October 8th for AFC Board Meeting and two weeks before ASC Board Meeting.

STAFF:

BUDGET REQUEST: Was a budget requested submitted by August 15th? **Yes/No** If so, what?

WE will have budget requests going into the next budget cycle. Some will be for resources at the conferece, and some will be for use of training centers for WSSP and other training.

OTHER FEEDBACK:

Submit to Armando Apodaca (aapodaca@ca-nv-awwa.org) and Trustee Liaison by October 8th for AFC Board Meeting and two weeks before ASC Board Meeting.