MISSION: To assist the technical committees in producing a high quality program for conferences.

LEADERSHIP/SUCCESSION PLANNING

<table>
<thead>
<tr>
<th>Chair</th>
<th>Vice Chair</th>
<th>Secretary</th>
<th>Members</th>
<th>YP Members (estimate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tarrah Henrie</td>
<td>Cari Campbell</td>
<td></td>
<td>28 (all committee chairs)</td>
<td>1</td>
</tr>
</tbody>
</table>

How will any leadership vacancies or low number (<10) of committee members be addressed? N/A or provide details.

Tarrah will be moving out of the Chair position, and Cari will be filling that position. We will ask for volunteers to be the Vice Chair at the Leadership breakfast and again at the committee meeting.

MEETINGS

List meetings (including calls) over the past year plus next planned. Agenda emailed a week before meeting? Minutes posted 1 month after meeting?

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Purpose</th>
<th>Agenda</th>
<th>Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/23/17</td>
<td>Reno, NV</td>
<td>AFC17</td>
<td>[No]</td>
<td>[No]</td>
</tr>
<tr>
<td>10/22/18</td>
<td>Rancho Mirage, CA</td>
<td>AFC18</td>
<td>[No]</td>
<td>[No]</td>
</tr>
<tr>
<td>TDB</td>
<td>Sacramento</td>
<td>A5C19</td>
<td>[Yes/No]</td>
<td>[Yes/No]</td>
</tr>
</tbody>
</table>

WORK PLAN/ACCOMPLISHMENTS

All committees should produce multiple deliverables to CA-NV Section membership each year. Deliverables include: conference sessions, Source Magazine articles, manuals, minutes, etc. Please list your committee accomplishments over the past year plus planned deliverables over the next three years

CERTIFICATION:

Not applicable.

CONFERENCE/TECHNICAL PROGRAMS:

Produced Fall technical program on schedule. Assisted staff with speaker notification and technical program process. Worked with staff to issue the Spring 2019 call for abstracts.

EDUCATION:

Not applicable

GOVERNMENT AFFAIRS:

Not applicable
MEMBER ENGAGEMENT & DEVELOPMENT [Student Chapters and Women’s Networking?]

AWARDS:
None

WEBSITE/SOCIAL MEDIA:
Call for abstracts for Spring 2019 issued.

SOURCE MAGAZINE/OTHER PUBLICATIONS:
Not applicable

YOUNG PROFESSIONALS:
Cari is a young professional. We would welcome additional young professionals to the committee.

PHILANTHROPY (CEC, Scholarships, and WFP):
Not applicable

MANUALS/OTHER:
Not applicable

ORGANIZATIONAL EFFECTIVENESS: In an effort to be efficient with volunteer and staff resources, Divisions ask each Committee to assess itself on a continual basis. Does your committee name and mission accurately reflect your work? Does your committees have assigned deliverables?
The name and mission accurately reflect our work.

ORGANIZATIONAL SUPPORT: How can the Division or staff assist you in accomplishing your work plan (resources, information, procedures, training, website...)?
Division: Not applicable

Staff: Staff has been pivotal in notifying speakers and announcing the call for abstracts. We would welcome discussion about how we can work together to keep making improvements to the process. The AWWA model for putting together a program is worth looking at. Staff takes a lead role in making the ACE and WQTC programs.
Budget Request: Was a budget requested submitted by August 15th? [No] If so, what?

OTHER FEEDBACK: